

## Terms

### Enrollment

The children are taken in under a private law care contract. This is established by the registration. Pupils from the respective primary schools are admitted to the groups. Admission will be granted if places are available. Priority is given to children of single parents and working parents. There is no legal claim to admission. Pupils are admitted at the beginning of each school year. If a place becomes available during the course of the school year, it can be filled.

### Registrations

Registrations can be made immediately for the coming school year. The forms must be completed in full and sent latest by the 15th of June of each year. Applications received after this date or incompletely filled in forms cannot be accepted. It is not possible to interrupt the supervision time in the afternoon for other activities (e.g. clubs, courses or individual lessons). The group offers from cooperation partners are excluded.

### Contract period / termination in special cases

The care contract is valid a school year. Consultation with the responsible authorities must be held in cases of hardship (e.g. moving house, unemployment). In cases like these, the contract can be terminated at the end of the following month.

The care contract can be terminated by the provider for good cause without notice.

#### **Possible reasons for contract termination:**

- payment arrears after the 3rd reminder deadline
- children don't conform with the care regulations, which may course a considerable burden or endanger other children
- false income statements
- repeated failure to comply with the obligations laid down in these general conditions for parents or legal guardians despite written reminder

The notice of termination must be provided in writing.

### Groups' establishment

If there are registrations, group establishment must be approved by the City of Lörrach and being consulted by a responsible body for school child care. For children in half-day care the time window from 7 to 13

o'clock, for children in full-day care from 7 to 17 o'clock is offered. This is guaranteed from the 2018/2019 school year onwards, regardless of the group size. At half-day schools a group size of 8 children is required outside the guaranteed time window.

## Space restriction

Due to the space situation at the half-day schools, only a limited number of places can be allocated in the afternoon care program. These are per day at the:

- Eichendorffschule a total of 20 places
- Astrid-Lindgren-Grundschule a total of 35 places
- Hebelschule a total of 65 places.

## Childcare hours

There is no entitlement to supervision on days when lessons are not held. Last school day before the summer holidays there is no supervision after lessons. Supervision will only take place during the booked time windows. Children must be picked up punctually. If not, additional childcare will be charged in the amount of 25 € per 30 minutes. Children who are allowed to go home alone will be sent home after the end of the booked care time.

## Representations in illness or emergency case

The supervising organization tries their best to provide representations' deputies. In emergency situations however it may happen that school childcare is not provided. In such cases, parents are informed as soon as possible and asked to find alternative care options for this time. There is no legal reason for compensation in these cases. We hope for your understanding.

## Liability

No liability can be provided for cloakroom and other personal items. The supervision duty begins when the pupils are taken over by the responsible body in the school and ends when the pupils leave at the end of the supervision period. Accident insurance cover extends to the supervision period and the way between the place of supervision and the school.

## Income information

This information is checked on a random basis. In case of incorrect entries, the parental contributions are recalculated for the previous period. Incorrect information also leads to an immediate termination of the childcare contract. The supervising organization must be informed about income changes of any kind in time so that the contribution can be reassessed if necessary.

## Reduction scheme

For all income groups, the parental contribution is reduced by:

- 50 % for the 2nd child in school child care
- 100 % from the 3rd child in the school childcare program
- 25 % for the first child in school childcare if there is another child in a public daycare facility for which a fee is charged. Furthermore, there is the possibility for benefit recipients and socially disadvantaged families to apply for a further reduction upon presentation of evidence. The application is made in person at the City of Lörrach.

## Payments

The contributions are due on the 15th of each month. With the registration a direct debit authorization must be submitted. Payment is due for the months September to July of a school year. Costs for non-redeemable direct debits shall be borne by the account holder.

Delayed payment will be charged with 5 € from the 2nd payment reminder and with 7 € additional costs for the 3rd payment reminder. After an unsuccessful 3rd payment reminder, the contract will be terminated by the supervision organization without notice.

Since the organizations work with different booking systems, invoices are sent either in electronic form monthly by e-mail in PDF format or once per school year by mail.

## **Measles protection**

School and kindergarten children should be effectively protected against measles. This is the aim of the Measles Protection Act, which came into force on the 1st March 2020.

The Measles Protection Act stipulates that all children attending community organizations in accordance with § 33 IfSG must have sufficient vaccination protection or immunity against measles (§ 20 paragraph 8 ff. IfSG). This can be provided by a confirmation of the school management, the vaccination certificate or - particularly in the case of illness that has already been contracted - a medical certificate. As a rule, the proof is to be presented to the management of the school childcare. Children who have already attended schoolchild care in Lörrach before 1 March 2020 must provide proof by **31 July 2021** (§ 20 paragraph 10 IfSG). The same applies to the school childcare staff of the supervising organisation. Persons without sufficient proof of measles protection may not work or be cared in the Lörrach schoolchild care . Persons who cannot be vaccinated due to a medical contraindication and who present a corresponding medical certificate are excluded from this regulation (§ 20 paragraph 8 sentence 4 IfSG).

## **Area of application**

The childcare contract ends on the date specified in the application (usually at the end of the school year).

## **Effective date**

With the registration the terms of contract are accepted.